



NOMINATION FOR BMFA/RAeC/FAI AWARD

Sensitive information when completed. Restricted to Proposer & the Awards Committee.



PROPOSED AWARD	
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NOMINEE NAME:		MEMBERSHIP NO: (if appropriate)	
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NOMINEE ADDRESS:	
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<p>CITATION - (See the guidance notes on page 2.) Maximum 450 words. <i>Complete in Adobe Reader or print and complete by hand.</i></p>

PROPOSER NAME:	
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PROPOSER POSITION:	
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PROPOSER ADDRESS:	
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For Club submissions specify which Club:	
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TELEPHONE NO:	
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For Committee submissions specify which Committee:	
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EMAIL ADDRESS:	
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DATE OF SUBMISSION:	
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NOTES:

It is not essential to specify the proposed award but you are invited to do so if you wish. The full range of available awards, and their criteria, is listed in the Awards Procedure Booklet and on the BMFA website. The Awards Committee will be guided by your recommendation but it will be its decision whether, and which award, to recommend to Council.

Having decided that someone is worthy of recognition, carefully research the nominee's achievements and be specific and objective when compiling the citation. There is no set format for the drafting of a compelling citation, but you might start with a simple sentence that summarises why the nominee should receive an award and then expand on those reasons.

Tell the reader what the nominee has personally achieved and, if appropriate, what the benefits are to the BMFA and Aeromodelling now and in the future. Consider including details such as how challenging the work/task/project has been. You should aim to make it clear why this person has succeeded when his or her peers might not have done. Include the personal qualities that the nominee brought to the task to achieve its success.

Finally, and crucially, avoid the temptation to pad out the citation with unnecessary superlatives. Stick to the facts and concentrate on describing how the nominee has excelled and demonstrated service worthy of recognition.

The citation block allows for some 450 words at 11pt font and citations, whether typed or hand-written must not exceed 450 words. If you are hand-writing the submission then you may continue on a separate sheet if necessary.

With the exception of the "Pilot of the Year" and the "Henry J" trophies, the closing date for receipt of nominations is 1st August. For the "Pilot of the Year" and the "Henry J" trophies, the closing date for receipt of nominations is 31st October.

The form may be completed on your computer with Adobe Acrobat Reader or printed and completed by hand. If you complete the form with Adobe Acrobat Reader then you can save a completed copy and email it to the BMFA office. If you complete it by hand then post the completed form to the BMFA office.

To email: put "FAO Awards Committee Chairman" in the email Subject line and email to: admin@bmfa.org

To post: put "FAO Awards Committee Chairman" on the envelope and post to: BMFA, Chacksfield House, 31 St Andrew's Road, Leicester, LE2 8RE.